



Estate/Trust: _____
 EIN _____ Name of Estate or Trust _____
 Address: _____
 Mailing Address _____ Suite # _____ City _____ State _____ Zip Code _____
 Fiduciary contact name: _____ Email: _____
 Fiduciary Phone: _____
 (Office) _____ (Home) _____ (Mobile) _____

 Fiduciary Mailing Address (if different) _____ Suite # _____ City _____ State _____ Zip Code _____

Filing Information Please answer "Yes" or "No" to ALL of the following questions.	Yes	No
Is this tax return for an Estate? If yes, please provide the following information: Decedent's date of death: _____ Decedent's SSN: _____	☐	☐
Is this tax return for a Trust? If yes, please provide the following information: Trust type: Simple ☐ Complex ☐ Grantor ☐ Other: _____ Date Trust was created: _____	☐	☐
What is the Estate/Trust state of residence ?		
Is there a change in address or fiduciary name ? If yes, describe: _____	☐	☐
Did the estate or trust receive tax-exempt income ? If yes, please describe type: _____ and amount \$ _____	☐	☐
Did the estate or trust receive all or any part of the earnings of a person such as wages (W2), commissions (1099 Misc), bonuses, pensions (1099R) etc? If yes, please attach tax documents.	☐	☐
Did the estate or trust pay receive life insurance proceeds ? If yes, provide name of insurance company _____ and proceeds \$ _____	☐	☐
Did the estate or trust receive income from a sole-proprietor small business ? If yes, please attach our <i>Small Business Organizer</i> .	☐	☐
Did the estate or trust receive income from rental real estate ? If yes, please Attach a <i>P&L</i> or our <i>Rental Organizer</i> .	☐	☐
Did the estate or trust receive income from a partnership, S-corporation, trust or estate ? If yes, Provide a copy of the <i>Schedule K-1</i> for each entity sharing income.	☐	☐
Did the estate or trust receive income from the sale of stocks or bonds ? If yes, please attach any brokerage forms or 1099-B.	☐	☐
Did the estate or trust receive income from interest or dividends ? If yes, attach any 1099-INT or 1099-DIV from a bank or brokerage account.	☐	☐
Did the estate or trust sell real estate ? If yes, please provide description, preparation costs, and closing documents.	☐	☐
Did the estate or trust sell a vehicle, boat, RV or aircraft ? If yes, please complete the Vehicles/Boats/RVs/Aircraft Worksheet found in this Organizer.	☐	☐
Did the estate or trust sell personal property or hold an estate sale ? If yes, please complete the Estate Sale Worksheet in this Organizer.	☐	☐



BENEFICIARY INFORMATION

Please provide the following information for all beneficiaries of the Estate or Trust.

Beneficiary Information First Name—Last Name & email address <i>(Enter information for all</i> <i>Beneficiaries)</i>	Social Security Number	Beneficiary Mailing Address Street Address City, State, Zip	Beneficiary's share of Trust or Estate Income Deductions etc.

Expense Worksheet

Please provide the following information relating to expenses paid by the estate or trust.

Expenses paid by Estate/Trust		Expenses paid by Estate/Trust	
Fiduciary fees	\$	Attorney fees	\$
Accounting	\$	Tax preparer	\$
Expenses for maintaining property held by the estate	\$	Qualified residence interest (interest paid by the estate)	\$
Investment interest	\$	Investment advisory fees	\$
Subscriptions to investment advisory magazines	\$	Safe deposit box	\$
Amounts permanently set aside for charitable purposes	\$	Other expenses (Describe)	\$

Real Estate Sales Worksheet (Property # 1)

Please provide the following information for any real estate sold by the estate/trust during the year. If more than one property was sold during the year, please complete a separate organizer for each property sold.

Address of Property Sold			
What was the Fair Market Value of the property on the date of death?			\$
Was there a professional appraisal of the property? Yes ☐ No ☐			
What was the Sales Price of the Property? (Please provide copy of closing papers)			\$
Expenses associated with keeping and maintaining the property after the date of death including:			
Repairs	\$	Improvements	\$
Cleaning	\$	Mortgage Interest	\$
Maintenance	\$	Storage	\$
Utilities	\$	Commissions	\$
Taxes	\$	Fixing-up expenses	\$
Insurance	\$	Title fees and other expenses of sale	\$
Other costs (describe)			\$
Other costs (describe)			\$

Vehicles/ boats/ RVs/ Aircraft Sales Worksheet (Vehicle #1)

Please provide the following information relating to the sale of a car, truck, boat, RV or airplane. If more than one vehicle was sold, complete a separate organizer for each.

Description of Property Sold			
What was the Fair Market Value of the property on the date of death?			\$
Was there a professional appraisal of the property? Yes ☐ No ☐			
What date was the property sold? _____ What was the selling price?			\$
Expenses associated with keeping and maintaining the property after the date of death including:			
Repairs	\$	Improvements	\$
Cleaning	\$	Finance charges	\$
Maintenance	\$	Transportation	\$
Storage	\$	Commissions	\$
Taxes	\$	Fixing-up expenses	\$
Insurance	\$	Title fees and other expenses of sale	\$
Other costs (describe)			\$
Other costs (describe)			\$

Estate Sale Worksheet

If there was an Estate Sale, please provide the following information about the property sold.

Description	Fair Market Value on Date of Death	Sales Price	Description	Fair Market Value on Date of Death	Sales Price
Sofa(s)	\$	\$	Appliances	\$	\$
Coffee Table	\$	\$	Bedding	\$	\$
Dining Table and Chairs	\$	\$	China Ware	\$	\$
Kitchen Table and Chairs	\$	\$	Decorator items	\$	\$
Dresser	\$	\$	Clothing	\$	\$
Bed	\$	\$	Books	\$	\$
Bookshelves	\$	\$	Silver Ware	\$	\$

Other Personal Property Sold

Description	FMV on Date of Death	Sales Price	Description	FMV on Date of Death	Sales Price
	\$	\$		\$	\$
	\$	\$		\$	\$
	\$	\$		\$	\$
	\$	\$		\$	\$
	\$	\$		\$	\$
	\$	\$		\$	\$
	\$	\$		\$	\$
	\$	\$		\$	\$

Expenses incurred for Estate Sale

Advertising	\$	Equipment rental	\$	Other	\$
Commissions	\$	Other	\$	Other	\$